



Contract for Provision of Consulting Services

Reference number: TA-RP/TB-2025-5

between:

The Turkic Academy, *Street E-179/32, Diplomatic Town, Astana, Kazakhstan*

and

Tashkent State Transport University, *Faculty of Economics, Department of Social Sciences; 100060, Tashkent, Republic of Uzbekistan; Tel: +998712990001; E-mail: rektorat@tstu.uz (hereinafter “the Contractor”)*

It is agreed as follows:

ARTICLE 1 - PURPOSE OF THE CONTRACT

1.1 The consultancy's purpose is the Contractor's engagement as a Team Leader in preparing the report on “Turkic Barometer 2025: Turkic World Youth Research.”

ARTICLE 2 – DELIVERY TERMS

2.1 The Contractor shall provide the Services in full coordination with and under guidance from the Turkic Academy, accomplishing the tasks and deliverables and ensuring quality and timely performance as specified in the Terms of Reference of this Contract, Annex 1.

2.2 In the event of the unavailability of the Contractor (e.g., sick leave) to provide Services, the Turkic Academy reserves the right to hire another service provider needed at such time. The Turkic Academy may ask the Contractor to advise on his/her replacement in such cases.

ARTICLE 3 - FINANCIAL TERMS

3.1 The Contract's total value will be \$4,500 US (four thousand five hundred US dollars, VAT not applicable).

3.2 The Contractor is responsible for all taxes and insurance related to the Contractor's performance of the Services.

3.3 The Contractor shall provide bank details to the Turkic Academy and promptly communicate any changes affecting bank transfers.

3.4 The price of the Services shall be as stated in the Contract and may not be increased, except by express written agreement of the Turkic Academy.

3.5 The balance payment 40% is made within the budget determined before the start of the project, and the next 60% payment is made after the final result is handed over.

ARTICLE 4 - QUALITY OF THE SERVICES

4.1 The Contractor shall provide Services following the highest standards of professional quality. The Contractor should ensure internal quality control during the implementing and reporting phase of the assignment. The quality control should ensure that the draft outputs comply with the requirements of the Terms of Reference of this Contract, Annex 1. Quality control should ensure consistency and coherence between findings, conclusions, and recommendations.

4.2 The Turkic Academy shall review the Contractor's outputs. The Turkic Academy may also engage one or more outside reviewers. The Turkic Academy shall also review the final output, considering the previous comments and how the Contractor has handled these comments. The final report will be subject to approval by the President of the Turkic Academy.

ARTICLE 5 - LIABILITY OF THE CONTRACTING PARTIES

5.1 The Turkic Academy shall not under any circumstances or for any reason whatsoever be held liable for loss, damage, or injury sustained by the Contractor or by any person acting on behalf of the Contractor during the performance of the Contract. The Turkic Academy shall not accept any claim for compensation or repairs for any such damage. The Contractor shall insure against all risks or loss, damage, or injury caused by the Contractor or by any person acting on behalf of the Contractor during the performance of the Contract.

ARTICLE 6 - FORCE MAJEURE

6.1 Each Party will be exonerated from all contractual or extra-contractual responsibility for failure to comply with the Contract when these are due to *force majeure*.

6.2 Each Party must immediately notify the other Party of the best estimate of nature and length of *force majeure* or any other unforeseeable circumstance affecting the provision of Services and any actions taken or foreseen to be taken to remedy the situation or reduce its negative consequences.

6.3 If *force majeure* makes one of the Parties incapable of carrying out obligations under the Contract for more than fifteen (15) consecutive days, the other Party will have the right to terminate the Contract immediately without notice period or compensation by written notification addressed to the other Party.

ARTICLE 7 – INTELLECTUAL PROPERTY RIGHTS

7.1 All intellectual property rights over all works created during the provision of the Services belong to the Turkic Academy and on behalf of the Project Team to the Contractor.

7.2 Until the publication of the report by the Turkic Academy, unless specifically approved in writing, the Contractor shall not use any information or data acquired or developed in the course of performance of the Services for any publications, including electronic publications.

ARTICLE 8 - WARRANTY

8.1 The Contractor must provide Services that are:

- (a) of the quality, quantity, and description required by the Terms of Reference of this Contract, Annex 1,
- (b) free from any right or claim of a third party (images included), including rights or claims based on copyright, patent, or other industrial or intellectual property rights.
- (c) ensuring the uniqueness and originality of the work performed, avoiding plagiarism.

ARTICLE 9 - ADVERTISING

9.1 Unless authorized in writing by the Turkic Academy, the Contractor shall not advertise or otherwise make public the fact that it is supplying services to the Turkic Academy. The Contractor shall not use the name, emblem, or official seal of the Turkic Academy.

ARTICLE 10 - DURATION OF THE CONTRACT

10.1 The present Contract is concluded for the period from 26 March 2025 to 15 September 2025.

ARTICLE 11 – TERMINATION

11.1 Each Party may terminate this Contract at any time by written notice.

11.2 In case of a serious breach of the Contract, if a Party in breach does not remedy the situation within five (5) days from the written request to remedy the breach, without prejudice to the right of that other Party to claim damages or interest if these are applicable, the other Party shall have the right to terminate Contract by submission of written notice.

ARTICLE 12 - AMENDMENTS AND ADDITIONS TO THE CONTRACT

12.1 The provisions of this Contract and the annexes thereto may be amended or supplemented only through a supplementary written agreement signed by all Parties or their authorized representatives.

ARTICLE 13 - APPLICABLE LAW AND JURISDICTION

13.1 The present Contract will be governed by the law of the Republic of Kazakhstan, which will be applied and interpreted accordingly.

13.2 Any disputes between the Parties of the present Contract shall be resolved amicably. If the Parties fail to resolve disputes amicably, they shall try to settle a dispute by mediation before any Party initiating litigation at the Astana City Court. The Parties will select a mediator from the Republic of Kazakhstan. At

all times during the mediation process, including the selection of the mediator, the Parties will act in good faith and attempt to settle their dispute.

ARTICLE 14 - ENTRY INTO FORCE

14.1 The Contract shall enter into force the day after both Parties have signed it. The Contract shall be drawn up in English as the only authentic language, with each Party receiving one original.

14.2 Signed on 26 March 2025, in English, in two original copies, each Party acknowledging to have received his/her copy.

Turkic Academy

Republic of Kazakhstan
Legal address: Astana, st. Tauelsizdik, 57
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Contractor

Republic of Uzbekistan
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BENEFICIARY: Ministry of Finance
BIC code: MFRUUZ22
Adress: 29, Istiqlol street, Tashkent, 100017
Account USD: 23 402 840 900 100 001 011
BANK OF BENEFICIARY: Central Bank of the Republic of
Uzbekistan
SWIFT Code: CBUZUZ22
CORRESPONDENT OF BENEFICIARY'S BANK: CITIBANK,
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President
Shahin Mustafayev



Vice-Rector
S.S. Shaumarov



ANNEX-1: TERMS OF REFERENCE

Project name:	Turkic Barometer 2025: Turkic World Youth Research
Contracting authority:	Turkic Academy
Starting date:	26 March 2025
Reporting to:	Ebulfez Süleymanlı, expert of the Turkic Academy (+90 531 500 59 84, suleymanli.abulfaz@gmail.com)
Duration:	From 26 March 2025 to 15 September 2025

I. BACKGROUND INFORMATION

The Turkic Barometer is an annual research project conducted by the Turkic Academy to measure sentiments and expectations regarding daily life and work and key socioeconomic and cultural trends. It is also a helpful tool for learning more about society's expectations for the cooperation and rapprochement of the Turkic states.

Conducted in Uzbekistan, Azerbaijan, Kazakhstan, Kyrgyzstan and Türkiye, the theme of a 2025 edition of the Turkic Barometer aims to explore Attitudes Towards Turkic World Youth.

Objective and purpose

The primary objective of this project is to investigate and analyze the viewpoints of youth from Uzbekistan, Azerbaijan, Kazakhstan, Kyrgyzstan and Türkiye regarding cooperation within the Turkic States. By exploring their perspectives, this study aims to gain existing insights and identify potential areas for improvement.

Methodology and description of the main activities

The survey shall be conducted online or face-to-face from March to May 2025 in Uzbekistan, Azerbaijan, Kazakhstan, Kyrgyzstan and Türkiye. Turkic Academy shall provide the survey questionnaire. Initially drafted in Turkish, the questionnaire will then be translated into the local languages of the target countries. A responsible person in each country shall review the translated questionnaires.

This research will be designed according to quantitative and qualitative methodological approaches. The survey will be conducted with at least 1500 in each target country. The surveys will be conducted simultaneously in all target countries.

The survey results will be shared with the Working Group members. The Working Group will perform a comparative analysis of the survey results and prepare a report.

Description of the main activities

Setting up the project Working Group.
Establishing collaboration with the related stakeholders of the Turkic states.
Setting up an online introductory meeting to consult on the study method with the Project Team members.
Preparing a questionnaire in Turkish.
Translating the questionnaire into the languages of the target countries.
Conducting a pilot survey on a sample of 10 people to identify any inconsistencies in the questionnaire.
Finalizing and sharing the questionnaires.
Simultaneously conducting surveys with at least 1500 young people aged 18-30 in Uzbekistan, Azerbaijan, Kazakhstan, Kyrgyzstan and Turkey.
Recording the survey results into SPSS software, performing statistical analysis, and preparing tables and graphics.
Analyzing and reporting the data.
Preparing and publishing the final project report.
Launching of the project report.

II. DESCRIPTION OF RESPONSIBILITIES

The Contractor may, without the prior and express written approval of the Turkic Academy, assign in whole or in part the obligations arising out of the Contract to third parties. This includes, but is not limited to, the following person:

- 1. *Ramatov Jumaniyoz***
- 2. *Shaumarov Said***
- 3. *Turayev Boboyor***
- 4. *Rakhimova Mashkura***
- 5. *Fayzieva Farogat***
- 6. *Umarova Ruzigul***
- 7. *Xakimova Anora***

In the context of this project, the Contractor shall:

- Serve as the Team Leader in conducting surveys and in-depth interviews, preparing the components on the Republic of Uzbekistan of the “Turkic Barometer 2025: Turkic World Youth Research” report, and shall oversee and coordinate the entire report preparation process.
- Prepare a clear breakdown of each expert’s tasks, responsibilities, and deliverables.
- Schedule and facilitate regular online meetings with the experts to discuss progress, address challenges, and ensure everyone is working towards the same goals.
- Survey with at least 1500 aged 18-30 youth in the Republic of Uzbekistan

- Ensure the team produces well-structured, coherent, and error-free components on the Republic of Uzbekistan, in line with the Turkic Academy's guidelines.
- Finalize the report, including any necessary revisions based on the Turkic Academy's or external reviewers' feedback.

Tasks expected to be carried out:

- Comply with the Terms of Reference (Annex-1)
- Participate in online meetings upon request of Turkic Academy.
- Coordinate the work of the Project Team.
- Transfer and analyze the quantitative data in SPSS.
- Preparation of Excel reports
- Contribute to drafting the final report using APA referencing style.
- Integrate any comments received from the Turkic Academy into the final versions of the assigned components.

Deliverables

The following deliverables will be produced and transferred to the Turkic Academy during the assignment:

- Surveying at least 1500 youth aged 18-30 in the Republic of Uzbekistan, latest by 31 May 2025.
- Submit a two-page interim report on the progress made until 31 May 2025.
- Transfer and analyze the quantitative data in SPSS and preparation of Excel reports until 15 July 2025.
- Integrate any comments received from the Turkic Academy into the final versions and submit them by 31 July 2025.
- Finalization of the assignments is expected 15 calendar days after receiving the final set of comments from the Turkic Academy.

Time schedule for the works

Work	Deadline
Creating the questionnaire and transferring it to the online platform	26 March 2025
Collection of quantitative data	31 May 2025
Submission of the interim report	31 May 2025
Analysing quantitative data	30 June 2025
Submitting the draft of Excel and PPT reports	15 July 2025
Submitting the final Excel and PPT reports	31 July 2025
Contributing to drafting of the Turkic Barometer 2025	15 September 2025